

August 14, 2007

NR 243
PLAN AND SPECIFICATIONS CHECKLIST
For Wisconsin Pollutant Discharge Elimination System (WPDES) Permits

Operation Name: _____

Operation Address: _____

City: _____, Wisconsin Zip Code _____

County (name): _____ Township (T. ____ N.) – (R. ____ (E., or W.))

WPDES Permit No.: _____

Phone Number(s) for Main Contact: Office _____; Cell _____

Plans and specifications are being submitted by which of the following:

Professional Engineer

Name: _____

WI License No: _____

Address: _____

City: _____, State _____ Zip Code _____

Phone Number(s) for Main Contact: Office _____; Cell _____

Certified Agricultural Engineering Practitioner (E.g. DATCP/County/ NRCS engineers or technicians)

Name: _____

Address: _____

City: _____, Wisconsin Zip Code _____

Phone Number(s) for Main Contact: Office _____; Cell _____

I understand that:

- The Department has up to 90 days to complete the review of plans and specifications once a complete set of plans and specifications are received by the Department.
- Construction of the reviewable portions of project outlined in the submitted plans and specifications without prior Department approval is a violation of ch. NR 243, Wis. Adm. Code, and/or the operation's WPDES permit.

I certify that:

- I am familiar with the information contained in this checklist and believe such information is true, complete and accurate.
- Once construction is complete, I will submit a post-construction report to the Department.

Signature of Professional Engineer or Certified Agricultural Engineering Practitioner

Date

Signature of the CAFO Representative (Operator or Manager)

Date

The following checklist should be completed in order to expedite the Department of Natural Resources review of submitted plans and specifications. Failure to complete checklist will likely delay the Department's decision on the plans and specifications.

Indicate whether the following information is included in the submitted plans and specifications	Yes	No	N/A	Page(s) of narrative or plan where information can be found, or comments
1. 3 sets of plans and specifications have been submitted to the Department for review (Plans should be submitted to the DNR as specified in your WPDES Permit or as directed by your DNR Regional Contact).	<input type="checkbox"/>	<input type="checkbox"/>		N/A
2. Does this new or expanded project require an Environmental Assessment (EA)? Discuss with Regional DNR staff for guidance on this determination.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
3. My project will disturb more than one acre and I have submitted a Notice of Intent for coverage under the WPDES Storm Water Construction Site General Permit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
4. I have obtained all other applicable state, county, and local approvals for my project.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
5. Scaled drawings indicating the location of the operation, and the location of the project relative to other facilities on the operation.	<input type="checkbox"/>	<input type="checkbox"/>		
6. A narrative describing the proposed project, including how the project impacts management at the operation, and any unique site conditions that require additional design considerations has been included in the set of plans and specifications.	<input type="checkbox"/>	<input type="checkbox"/>		
7. Does the narrative include an assessment of the need of a leakage collection or monitoring system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Does the narrative include an assessment of the need for secondary containment to avoid discharges?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. The submitted plans and specifications include details on proposed transfer systems, and connecting pipeline systems for the proposed project or facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. The proposed manure and process wastewater handling systems are not located within 250 feet of a private well or non-community system or 1000 feet of a community well.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. For facilities designed for the storage of manure and agricultural wastes, does the design have a management assessment, a site assessment and does it meet or exceed the design criteria in NRCS Standard 313?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Does the facility design include permanent markers for the Maximum Operating Level, the Margin of Safety Level, and a 180-Days of Storage Marker near the bottom of the facility as required in NR 243.15(3)(e)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Is the structure designed to contain 180-days of storage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. For facilities designed solely for the storage or containment of process wastewater (e.g., milking center wastes, egg wash water), does the design comply with the design criteria in ch. NR 213? (Please check on NR 213 setbacks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Contact the Regional DNR Specialist for instructions on submitting plans and specifications.

The Central Office mailing address is:

Wisconsin Dept. of Natural Resources
 Bureau of Watershed Management - RM Section
 P.O. Box 7921
 101 S. Webster St.
 Madison, WI 53707